



WE RISE

# GRANTLEY COLLEGE

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## GRANTLEY COLLEGE ADMISSIONS POLICY

<b>1.</b>	<b>Purpose</b>
1.1	To ensure fairness and transparency in the recruitment process.
1.2	To ensure that learners who are candidates for Grantley College are accepted according to the policy.
1.3	Ensure that learners whose needs cannot be met at Grantley College are referred to an institution better suited to their needs.
<b>2.</b>	<b>Commencement of Policy</b>
2.1	Reviewed and signed 2019
2.2	Reviewed and signed 2023
<b>3.</b>	<b>Application of the Policy</b>
3.1	This policy is applicable to all employees of Grantley College involved in marketing and admissions
3.2	This policy is applicable to all applicants for all offerings at Grantley College
<b>4.</b>	<b>Application Statement</b>
4.1	Grantley College offers a co-educational secular supported environment. Applicants must want to participate in this environment, being supportive of the Ethos of the school, willing to contribute in the critical areas of school life, i.e. academically as well as in sport, culture, clubs and service.
4.2	Grantley College aims to provide an environment in which race, culture and religion are not an impediment to the access to the high-quality supported education that Grantley College offers.
<b>5.</b>	<b>Selection and Entrance Criteria</b>
5.1	Grantley College accepts learners for Grade 8, 9 and 10.
5.2	Grantley College does not accept learners in Grade 11 and 12.
5.3	Grantley College does not accept learners after 1 June of any academic year.
5.4	Available space in the class in which placement is required.
5.5	The learner must be no more than 2 years older than the class cohort

*Kindness • Honour • Leadership • Grit*

5.6	The learner must prove that he/she is amenable to College discipline and display levels of behavior and self-discipline that is likely to help create, maintain and enhance rather than disrupt an orderly disciplined learning environment.
5.7	Grantley College must be able to meet the needs of the learner, as determined by the Principal, and Learning Support Team.
5.8	The learner must be able to qualify for concessions. Learners deemed to be normatively Moderately Intellectually Disabled or below will not qualify for concessions.
<b>6</b>	<b>Process and Requirements for Selection and Entrance to Grantley College</b>
6.1	All forms and documents must be submitted via the website or manually
6.2	The current published application fee must be paid before the application can be processed. Should Grantley College not offer the applicant a placement, the application fee will be refunded. Should at any stage the applicant decided not to accept the offer of a placement, the application fee will not be refunded.
6.3	All learners and families will be requested to a Principal's interview.
6.4	A confidential testimonial will be requested from the previous school.
6.5	A discovery day/days will be arranged for the learner at Grantley College.
6.6	All learners must be in possession of a current Psychological Educational Assessment, if not, this can be arranged at Grantley College. Please note the current published costs.
6.7	All applicants and their parents are required to sign the Policies and Procedures document, which includes the school rules, Code of Conduct for Learners, Code of Conduct for Parents, and other policies.
6.8	All parents/legal guardians are required to sign the financial parent contract, and all other financial documents.
6.9	All parents/legal guardians are required to agree to a credit check via TPN
6.10	All the above being to the satisfaction of both parties, College and applicant, the College will issue a welcome letter and ask the applicant to sign acceptance for placement.
6.11	The current published placement fee is payable within 30 days of the welcome letter.
6.12	Applicants must share information regarding any and all funding support they will be given from any source for the funding of fees and levies at Grantley College prior to acceptance.
<b>7.</b>	<b>Language Policy</b>
7.1	Whilst Grantley College supports a multilingual environment, due to the nature of the learner applying to the College, Grantley College considers the academic and remedial background of our learners and limits the offering of languages to suit their needs.
7.2	Grantley College offers teaching and learning in English Home Language.
7.3	Grantley College offers Afrikaans First Additional Language, as a second language.
7.4	Learners must be proficient enough in English, as to understand and communicate in such a manner, that their academic progress is not hampered.
<b>8.</b>	<b>Applications Declined</b>

8.1	Grantley College retains the right to decline any application, if the principal and learning support team deem the application not suitable for any reason whatsoever.
<b>9</b>	<b>Variations and Review</b>
9.1	Grantley College reserves the right to vary, replace or terminate this policy.